



date 17-09-89 from All Member Federations
 EKF T.C.
 reference EKF B.O. to Raf BERNAERS
 EKF Secretary-General
 EKF145AZ IKF and AJKF Koning Albertstraat 113
 B-2548 LINT - BELGIUM

subject Dan Registration Procedure.

Dear Friends,

We think it's about time again to repeat the complete procedure required for the organisation and registration of grading examinations for Kendo, Iaido, Jodo, Naginata and related disciplines.

1. Before an examination,

1.1. the examination is to be announced at least two months in advance to the EKF, in order that it can be published in the European Calender; this method gives everyone in Europe the possibility to participate, at least everyone who possesses a written autorisation by his own country's federation President;

1.2. this letter to the EKF announces also the following information:

1.2.1. the number of expected shodan participants (and of those who, for some reason, are not in the possession of a Dan Registration card); the necessary 'yellow cards' will be sent immediatly in order to be signed by the examination jury if the applicant is succesful;

1.2.2. the number of expected participants, so that the necessary Dan Registration File forms can be sent if necessary; before the examination, every applicant fills in his personal data on it and adds a picture;

1.2.3. the composition of the jury, keeping in mind the rules of the IKF mentioned under 2.1.;

1.2.4. the possible grades to be obtained;

1.2.5. the amount of the application fee (see also 3.2.2).

2. During the examination,

2.1. the examination jury is to be composed according to the present rules of the IKF, as published after the revision of May 11, 1987; Article 5 explains about the examiner's qualifications, the number of examiners required and the minimal approval quorum:

Dan examined:	Examiner:	Number:	Criteria:
1 Dan	3 Dan and over	5	Consent of min 3
		3	Consent of min 2
2 Dan	4 Dan and over	5	Consent of min 3
		3	Consent of min 2
3 Dan	5 Dan and over	5	Consent of min 3
4 Dan	6 Dan and over	7	Consent of min 5
		5	Consent of min 4
5 Dan	7 Dan and over	7	Consent of min 5
		5	Consent of min 4

2.2. the applicant's qualifications shall abide by Article 2 of the IKF-rules, which states that all of them shall be registered members in their country and have at least the following periods of practice and age:

Dan/Kyu:	Shortest practice period:	Minimal age:
Ikkyu	-	-
Shodan	3 months after the Ikkyu exam	14
Nidan	1 year after the Shodan exam	
Sandan	1 year after the Nidan exam	18
Yondan	2 year after the Sandan exam	
Godan	3 year after the Yondan exam	

2.3. the examinees are ordered according to their age; the youngest comes first.

2.4. the examination subjects are organised according to Article 4 (1) of the IKF-rules:

Kyu/Dan applied for: Examination subjects:	
1 Kyu	Matches and Kata
1 Dan up to 5 Dan	Matches, Kata and written test

2.5. the kata examination is organised according to Article 4 (2) of the IKF-rules mentioned above:

Kyu/Dan applied for:	Examination subjects:
1 Kyu	Tachi ippon- to sanbonme (1-3)
1 Dan	Tachi ippon- to gohonme (1-5)
2 Dan	Tachi ippon- to nanahonme (1-7)
3 Dan and over	Tachi ippon- to nanhonme and Kodachi sanbon (1-10)

3. After the examination,

3.1. the following documents are to be returned or sent to the EKF:

3.1.1. the reminder of blanco 'yellow cards',

3.1.2. the 'yellow cards' of the successful shodan applicants (and equivalents), duly signed by the head of the examination jury; these cards will be returned to the member's federation after registration by the EKF;

3.1.3. the filled-in Dan Registration forms, with a copy of the existing 'yellow cards' pasted on it;

3.1.4. the listings of the examination results.

3.2. in order to register the grades, the following amounts are to be paid onto the EKF bank account, of which you find all information hereunder:

Treasurer E.K.F., Hein ODINOT Goudestein 14 NL-3085 DB ROTTERDAM, Nederland;
Bank Account <u>50.34.91.713</u> Algemene Bank Nederland, Rotterdam:

3.2.1. the registration fees, based upon the amounts of the All Japan Kendo Federation (see also the letter by the EKF-treasurer of the 17th of November, 1987):





Dan applied for:	Amount:
1 Dan	18 ECU
2 Dan	27 ECU
3 Dan	36 ECU
4 Dan	45 ECU
5 Dan	60 ECU

3.2.2. for your information, we repeat that the application fee is to be paid to the organising federation, before the examination, and can be used to pay the cost of the organisation; nevertheless we propose that the fees be based on the following amounts, in order to equalise all differences between different member countries:

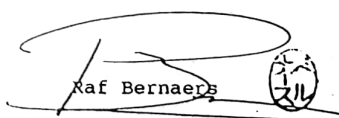

Dan applied for:	Amount:
1 Dan	12 ECU
2 Dan	18 ECU
3 Dan	27 ECU
4 Dan	36 ECU
5 Dan	45 ECU

We hope you'll find this information useful and complete. If not, or if you have any other remarks, please feel free to send them to the office of the EKF-Secretary-General. It's still worthwhile as we are planning to publish this information every year in the Newsletter.

Signed for approval,

Alain DUCARME Hein ODINOT Jean-Pierre RAICK
President Treasurer Dir. Techn. Comm.

Raf Bernaers

EKF Secretary-General